



Debtor Details

Full Names:

ID Number:

Gender:

Male

Female

Country of Origin:

Passport expiry Date:

Address:

Email:

Cell No.:

Commencement Date:

Status:

Single

Married

Divorced:

Other

Occupation:

Are you a Retiree?

Yes

No

Banking Details and Arrangements

Learner Names:

Bank Name:

1

Grade:

Branch No.:

2

Grade:

Account No.:

3

Grade:

Account Type:

Total Amount:

R

Debit Order for:

School Fees

Other (please specify):

Payment Date:

1st

2nd

16th

25th

All school fees are payable, in advance, by the 2nd of each month.

This signed Authority and Mandate refers to the Randburg Independent School contract as dated on signature hereof (the Agreement). I hereby authorise that Randburg Independent School accounts department to issue and deliver payment instructions to the bank for collection against my account at the abovementioned bank (or any other bank or branch to which I may transfer my account) on condition that the sum of such payment instructions will never exceed my obligations as agreed to in the Agreement, commencing on the commencement date and continuing until this Authority and Mandate is terminated by me, by me giving the School accounts department notice in writing of no less than 20 (twenty) ordinary working days and sent by email or delivered by hand to the above school's bursar.

This authorised payment instruction must be issued and delivered as follows: Submit to the School as per the enrolment procedure. Debit my account with the debit amount on the payment day of each month commencing on the payment day of the month following the contract date. If the payment date falls on a Saturday or Sunday, the payment date will automatically be the Friday before. In the event of a public holiday, the payment date will automatically be the day before the public holiday. I acknowledge that the payment date will change in December of every year, and I agree that the payment date may be aligned as to when I receive my salary. Further, if there are insufficient funds in the nominated account to meet the obligation, Randburg Independent School is entitled to track my account and represent the instruction for payment as soon as sufficient funds are available in my account. I understand that the withdrawals hereby authorised will be processed through a computerised system provided by South African banks and I also understand that the details of each withdrawal will be printed on my bank statement. Each transaction will contain a number, which must be included in the said payment instruction, and if provided to you, should enable you to identify the Agreement. A payment reference is added to this form before the issuing of any payment instruction. **Mandate:** I acknowledge that all payment instructions issued by you shall be treated by my above-mentioned bank as if the instructions has been issued by me personally. **Cancellation:** I agree that, although this Authority and Mandate may be cancelled by me, the cancellation will not cancel the Agreement. I shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force, if such amounts were legally owing to you. **Assignment:** I acknowledge that this authority may be ceded to or assigned to a third party if the Agreement is also ceded or assigned to a third party but in absence of such assignment of the Agreement, this Authority and Mandate cannot be assigned to any third party. **Protection of Personal Information Act:** Randburg Independent School collects and processes the above personal information to ensure account payments. We will not share this information outside of Randburg Independent School. To provide account holders with an effective service, we may be required to share this information with appointed and accredited and POPI compliant debt collectors, as well as with any regulatory bodies as the law requires. Personal information duly collected is used for administrative, operational, audit, legal and record keeping purposes. We take all reasonable steps necessary to secure the integrity of any personal information which is held about you and to safeguard it against unauthorised access to your information at any time and can ask us to correct or delete any information it holds.

Signed at _____ on this _____ day of _____ 20

Signature of Debtor